

## Policy, Planning and Advocacy Workgroup

November 9, 2016

**Attendees:** Melanie Cordell, Tennessee Valley CoC  
 Tammy Lynn, Region 2 Housing Facilitator  
 Michael Needel, TDWLD  
 Jonathan Bolding, TDOE  
 Michael Myszka, TennCare  
 Wayne Snelling, West TN CoC  
 Marisa Whitsett, Alliance Healthcare in Memphis  
 Laura Alvarez, TDoC  
 Jenna Robl, TDMHSAS  
 Abigail Dowell, TDMHSAS  
 Bob Currie, TDMHSAS

### Notes and Action Steps:

Agenda Item	Notes	Action Item
Welcome and Introductions		
Implementation Progress	<ul style="list-style-type: none"> <li>DMHSAS updated workgroup on the publication of the homeless plan.               <ul style="list-style-type: none"> <li>It has been approved for printing and should be available at the ICH meeting on November 29<sup>th</sup></li> <li>The website should also be available on this date and will contain a pdf version of the plan, contact information for each CoC, Contact information for each regional housing facilitator, and links to websites with pertinent information noted in the plan</li> <li>DMHSAS's Communications Director is contact the Governor's office to discuss the possibility of a media event involving the Governor.</li> <li>The Communications Director will also be contact the other state departments to coordinate their communication and have their commissioners available.</li> <li>5-7 smaller events will occur across the state to publicize the plan</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>TDMHSAS moving plan publicity forward through the department's communications director. Will communicate dates for events as they are set.</li> </ul>
Action Step Review and Discussion	<ul style="list-style-type: none"> <li>Review of each action step assigned to the PP&amp;A Workgroup and f/up from the August meeting.</li> <li>2.3               <ul style="list-style-type: none"> <li>Have TDMHSAS Communications Director</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Laura to provide connection to Sheriff's association for</li> </ul>

	<p> speak to the communication officers at the different agencies <ul style="list-style-type: none"> <li>○ Invite state local offices to events</li> <li>○ Laura to reach out to the sheriffs associations and provide connection.</li> </ul> </p> <ul style="list-style-type: none"> <li>• 5.1 <ul style="list-style-type: none"> <li>○ Need individuals who can speak at different events about the Work Opportunity Tax Credit and it's benefits <ul style="list-style-type: none"> <li>▪ WOTC is now automated and much easier to use</li> </ul> </li> </ul> </li> <li>• 6.4 <ul style="list-style-type: none"> <li>○ Laura will find out what TDoC is currently tracking and bring data or plan for data by next meeting – February 2017</li> <li>○ Abigail/Bob will check with Director of Employment services regarding IPS data and bring to next meeting – February 2017</li> <li>○ Michael N. reports several data programs to help assess effectiveness (access wage data, information about employment of homeless individuals): <ul style="list-style-type: none"> <li>▪ Pearl – VR's data and will also include new data under WIOA</li> <li>▪ VOS – Virtual One-Stop</li> </ul> </li> <li>○ DWLD is currently conducting resource mapping</li> <li>○ SNAP ENT provides a certification training for those receiving SNAP benefits</li> </ul> </li> <li>• 6.5 <ul style="list-style-type: none"> <li>○ National Association of State workforce</li> <li>○ Invite someone from TDoT to be on the workgroup <ul style="list-style-type: none"> <li>▪ Laura to provide a contact from TDoT and DoS Drivers Services to help with ID issues</li> </ul> </li> <li>○ Local workforce boards are currently creating plans for their areas which could impact transportation assistance and allocation of funds for licenses. CoCs need to contact their area board to make sure their needs are part of the plan. <ul style="list-style-type: none"> <li>▪ CoCs have been sent contact information for the boards</li> </ul> </li> <li>○ Discussion of other states creating transportation programs <ul style="list-style-type: none"> <li>▪ Michael N. to provide examples</li> <li>▪ Would likely need statewide</li> </ul> </li> </ul> </li> </ul>	<p> regional media events (once event dates are set) <ul style="list-style-type: none"> <li>• Laura to find out what data TDoC is tracking and bring to the next meeting (February 2017)</li> <li>• Laura to provide contact to TDoT and Drivers Services</li> <li>• Abigail/Bob to check with employment director regarding IPS data and bring to next mtg (February 2017)</li> <li>• Abigail/Bob to f/up with Matt Yancey Regarding Tennessee Move Initiative</li> <li>• Michael N. to bring a plan/list of data available by next meeting. The resource map if ready</li> <li>• Michael N. to send examples of states with creative transportation</li> <li>• Michael M. to f/up with MCOs regarding discharge planning assistance</li> <li>• Marisa to f/up with Robyn Butterfield regarding the Move Initiative</li> <li>• Abigail Dowell to f/up with DCS</li> </ul> </p>
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	<p>legislation. Once we have examples, discuss with Todd</p> <ul style="list-style-type: none"> <li>○ Mike N. to identify other state programs</li> <li>● 9.4 <ul style="list-style-type: none"> <li>○ Develop matrix of what an at-risk person looks like for hospitals to begin recognizing. <ul style="list-style-type: none"> <li>▪ Research Tennessee Move Initiative</li> <li>▪ TDMHSAS to f/up with Matt Yancey</li> </ul> </li> <li>○ Example of an MCO providing discharge assistance <ul style="list-style-type: none"> <li>▪ Michael M. and Marisa to coordinate and Michael to f/up with other MCOs</li> </ul> </li> </ul> </li> <li>● 10.2 – this should be wrapped into 2.2</li> <li>● 10.4 <ul style="list-style-type: none"> <li>○ Local area asset mapping</li> </ul> </li> <li>● Several action items required input from CoCs or agencies that were not present for the meeting. TDMHSAS will f/up regarding the action steps and report back.</li> <li>●</li> </ul>	<p>regarding Action step 8.2</p>
<b>Workgroup Leadership and Process</b>	<ul style="list-style-type: none"> <li>● Non-TDMHSAS Co-Leader Discussion <ul style="list-style-type: none"> <li>○ Information regarding expectations of a co-leader and the reasoning behind wanting a co-leader was provided. The listing of expectations is attached.</li> <li>○ TDMHSAS requests that members of the workgroup consider their capacity to help lead the workgroup. The commitment expectation will be for 1 year.</li> <li>○ TDMHSAS believes having a co-leader will create a greater sense of ownership from individuals outside of TDMHSAS and provide a path for sustainability of the ICH and workgroups even if TDMHSAS is unable to provide staff to continue in the leadership role.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>● Attached the Co-leader expectations</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>● The State Workforce meeting is November 18<sup>th</sup> – an ideal time for CoCs to interject themselves in the plans to include serving homeless individuals</li> <li>● A copy of the final plan (for public) was requested. TDMHSAS cannot send this version of the plan at this time but a public release will be coming soon from the Director of Communications</li> </ul>	<ul style="list-style-type: none"> <li>● Bob sent information to CoCs. TDMHSAS will f/up</li> </ul>